

Audit & Scrutiny Committee Work Plan 2018 – 2019

This is an outline plan to facilitate forward planning of reports to the Audit & Scrutiny Committee

24 January 2020		Reports to Committee Services by 17 December 2019	
Report		Lead Service	Regularity
Internal Summary of Activities		Chief Internal Auditor	Quarterly
Internal Audit Report Follow Up		Chief Internal Auditor	Quarterly
Internal Audit Reports to Audit and Scrutiny Committee 2019/20		Chief Internal Auditor	Quarterly
<ul style="list-style-type: none"> • Live Argyll - Operating Procedures • Building Standards • Care Home Provision • Following the Public Pound • Risk Management 			
Internal Audit Benchmarking		Chief Internal Auditor	Annual
Council 6 Month Performance: October 2018 to March 2019		Executive Director Customer Support Services	Bi-annual
2020/21 Internal Audit Plan (Draft)		Chief Internal Auditor	Annual
External Audit Update Report		Audit Scotland	Quarterly
Corporate Complaints – Annual Report 2018-19		Executive Director Customer Support Services	Annual
TRO Review Paper		Procurement and Commissioning Manager	One-Off
17 March 2020		Reports to Committee Services by 21 February 2020	
Internal Summary of Activities		Chief Internal Auditor	Quarterly
Internal Audit Report Follow Up		Chief Internal Auditor	Quarterly
Internal Audit Reports to Audit and Scrutiny Committee 2019/20		Chief Internal Auditor	Quarterly
<ul style="list-style-type: none"> • Legionella Improvement Plan • Logical Access 			

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<ul style="list-style-type: none"> • Cyber Security • Information Asset Registers • Social Care Contract Management • Grounds Maintenance • School Procurement • Fleet Management • Pupil Equity Fund 		
Internal Audit Charter and Internal Audit Manual Update	Chief Internal Auditor	Annual
2020/21 Internal Audit Plan (Final)	Chief Internal Auditor	Annual
Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly
External Audit – 2019/20 Annual Plan	Audit Scotland	Annual
Audit Scotland Report – Financial Overview 2018/19	Head of Financial Services	Annual
2019/20 Unaudited Annual Accounts Preparation Plan and Timetable	Head of Financial Services	Annual
Treasury Management Strategy and Annual Investment Strategy	Head of Financial Services	Annual
Scrutiny Lessons Learned	Chief Internal Auditor	One-off
16 June 2020	Reports to Committee Services by 22 May 2020	
Internal Summary of Activities	Chief Internal Auditor	Quarterly
Internal Audit Report Follow Up	Chief Internal Auditor	Quarterly
Internal Audit Reports to Audit and Scrutiny Committee 2019/20 <ul style="list-style-type: none"> • LiveArgyll – Performance Management • Interfaces & Reconciliations 	Chief Internal Auditor	Quarterly
Strategic Risk Register Update	Chief Executive	Annual
Internal Audit 2019/20 Annual Report	Chief Internal Auditor	Annual
Review of Code of Corporate Governance	Governance, Risk and Safety Manager	Annual
External Audit 2019/20 Management Report	Audit Scotland	Annual
Economic Strategy Scrutiny Report	Audit & Scrutiny Committee Chair	One-off

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Strategic Housing Fund Scrutiny Report	Audit & Scrutiny Vice Chair	One-off
External Audit Update Report	Audit Scotland	Quarterly
Local Government Benchmarking Framework Report	Head of Customer Support Services	Annual
Unaudited Financial Accounts	Head of Financial Services	Annual
2020/21 Scrutiny Plan	Chief Internal Auditor	Annual
Local Government in Scotland: Challenges and Performance 2020	Audit Scotland	Annual
22 September 2020	Reports to Committee Services by 28 August 2020	
Internal Audit – PSIAS Self-Assessment	Chief Internal Auditor	Annual
Out of Authority Placements Scrutiny Report	Audit & Scrutiny Committee Chair	One-off
Audit & Scrutiny Committee 2018/19 Annual Report	Audit & Scrutiny Committee Chair	Annual
External Audit Annual Audit Report	Audit Scotland	Annual
Audited 2018/19 Annual Accounts	Head of Financial Services	Annual
Strategic Risk Register – Assurance Mapping	Chief Internal Auditor	Annual